

# Committees

## & other ways to be involved in your AFP Bluegrass Chapter

### Conference Committee

Contacts: Lori McGuire [mcguirl@sjhlex.org](mailto:mcguirl@sjhlex.org) or (859) 313-2014  
Rob Lewis [rob@global-adv.com](mailto:rob@global-adv.com) or (859) 231-8575

The AFP Bluegrass Chapter has traditionally had one continuing education conference a year to give members a way to learn from other professionals in the industry. The conference has typically been a half to a full day affair that normally includes a light breakfast and lunch and various speakers on topics in the fundraising profession. We have also brought in Foundations and Corporations so our members understand about potential opportunities for funding for their organization. Vendors in the industry that sell fund-raising software, mailing services, and donor recognition firms will buy tables to advertise and promote their services.

As a member of this committee we would need people who would be able to: book a hotel at a location that is favorable and reasonable in cost, work with the venue to schedule proper room size and menu for meals, find speakers that would be of interest to the members of the chapter, create brochures/application for the conference, help coordinate audio visual services with the hotel, someone to track registrants and checks that have been submitted, and materials and handouts for those attending the conference. If you are interested in learning more please talk to Lori McGuire, Conference Chair at 313-2014 or Rob Lewis, Vice President of Education at 231-8575.

### Governance Committee

Contact: Rob Lewis [rob@global-adv.com](mailto:rob@global-adv.com) or (859) 231-8575

Governance Committee meets on an as-needed basis to review issues related to organizational structure, bylaw review, board development/expectations, delegate assembly and International Headquarters accord process.

This committee is appointed by the President and shall be made up of AFP members exclusively. The committee may be made up of non-board members and board members, and all decisions by the committee shall constitute recommendations to be presented to the board by the Committee Chair. It is recommended that the President-Elect chair this committee in its stand-by nature to ensure future governance issues are addressed efficiently, and in part, by the person to preside under the governance requirements.

### Audio Conferences

Contact: Kay Yates [kay.yates@kctcs.edu](mailto:kay.yates@kctcs.edu) or 859-256-3377

One person and his/her alternate serves as facilitator for the Audio Conferences each month. This entails downloading the materials when made available by AFP, copying the material for participants, sending out the notice, taking reservations for attendance, and showing up to facilitate the conference.

### Membership

Contact: Patrick Robinson [Patrick.robinson@kctcs.edu](mailto:Patrick.robinson@kctcs.edu) (859) 256-3346

The committee makes phone calls to remind/invite people to meetings, calls to welcome new members, explores ways to reach members in underserved areas of our chapter, compiles AFP membership directory, conducts the membership survey, and other related projects.

### National Philanthropy Day

Contact: Karen Kendrick [kkend2@email.uky.edu](mailto:kkend2@email.uky.edu) or (859) 323-1100 x 80562  
or David Cupps [cupps@explorium.com](mailto:cupps@explorium.com) or (859) 258-3253

The committee plans the annual (November) recognition luncheon for philanthropists that support Bluegrass-area non-profits. Beginning in April or May, the committee meets at least monthly to plan the luncheon, recruit participating organizations, and arrange speakers and presentations.

### Nominating Committee

Contact: Linda Epling [Linda.epling@kctcs.edu](mailto:Linda.epling@kctcs.edu) or (859) 246-6584

Board members and one non-board member meet in the summer and fall to gather and confirm nominees for available positions in preparation for the October annual elections. The committee occasionally functions through the year as resignations occur.

### Public Relations

Contact: Lori Shepherd [Lori.Shepherd@lhscky.org](mailto:Lori.Shepherd@lhscky.org) or (859) 268-4545

The public relations committee handles all media and marketing responsibilities for the chapter. This includes press contacts, newsletters and the local website. The PR committee also works closely with NPD committee members to promote the annual event (pre and post) through press releases and media sponsors. Traditionally a small committee of only two people, we could see growth as membership and media opportunities expand.